

HATTON PARISH COUNCIL

HATTON PARISH COUNCIL

Minutes of Hatton Parish Council meeting held via the Zoom Platform on 25th
January 2021 at 8pm.

Present;

Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman,
Caroline Wilkie
Katherine Skudra (Clerk)
Les Caborn (WCC)
Jan Matecki (WDC)
Suzanne Collinson – Rural Capacities Officer CAVA
4 members of the public

No apologies were received

Open Forum

Suzanne Collinson introduced the opportunities she has to work with the Council and local communities to look at making use of community spaces and activities. The services of the Rural Capacities Officer can help with signposting to funding and making bids, governance, managing volunteers and working parties. She is happy to advise regarding the Council's thoughts to take on and manage the Play Area in Hatton Park.

Jan Matecki confirmed the position relating to the Coffee Box as he had contact from some residents unhappy with the continuation of the enterprise after the Alcohol Licence had been rejected in November. He confirmed that Temporary Event Notices had then been applied for and granted. TEN licences can be granted for a total of 21 days a calendar year and the only statutory consultees for these are the Police and Environmental Health. The Chairman and Clerk had made enquiries to WDC when the Council became aware of the operations in December.

Jan Matecki stated that while he was aware some residents found the service a positive addition to Hatton Park other residents were affected adversely by it and felt that the issues they raised when the full licence had been rejected were still being ignored. These include nuisance and public order. There remain concerns about the development being on Green Belt Land.

Jan Matecki suggested that if residents have ongoing concerns they should register their issues and concerns with Warwick District Council and spell out what they feel the contravention is.

The Chairman urged resident to do this and confirmed that in its initial objection to the Licence these points had all be raised.

In the recent poor weather it was noted that cars were parked on the main roads and this did cause some obstructions. The police are aware.

Declaration on Interests

No new interests were declared

Minutes of the last meeting and matters arising

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The minutes of the last meeting were approved as drawn and will be signed by the Chairman on each page.

From the action log;

1	Letters to residents re parking and hedgerow	Letter sent and it appears some action taken
2	Care Home meeting	Chair and Veronica Chapman along with Councillors from Budbrooke met with developers. It was confirmed the home was for dementia and end of life care so any security issues would be addressed. Figures were produced as to the potential need for this care in the area which were disputed. Les Caborn confirmed that this area is not underprovided for. The developers produced a new plan which showed more tree screening during the summer months. When questioned about Green Belt status the developers stated they believed they would succeed with an 'exceptional circumstances' claim. There has been no further information out of planning to this date.
3	Play area – gathering information/advice	On the Agenda
4	Call for the precept	WDC have been notified
ongoing	VAR banking	Les Caborn will chase this up with the officer but is aware that the company which carries out the repair is currently closed. Looking at options and new financial year will be the best time to set up and transfer monies

It is noted that the Goalposts have been in place since early December and are being well used. The Clerk will source the stickers.

Rewilding of Verges Consultation

It was agreed that this was a good idea and of benefit in some areas. The Chairman will make contact again with the relevant officer. It is part of the Warwickshire County Council Green Policy. It was pointed out that the growth of the grass should not adversely affect visibility for the road users.

Street Lighting on Charingworth Drive

A resident had raised the issue with the Clerk concerning some of the street lights which have not been working for some time. There has been no response from Morris Homes or the Council. Les Caborn will take this matter up with Highways. 5

Planning

It was recorded the following responses had been filed;

W/20/1706 – 17 Alderminster Grove – neutral

W/20/1763 - Hatton Country World – objection- the return date for responses had been extended but the Councillors did not feel any other comment needed to be made

W/21/0014/LB – Crimscote Square- this application was discussed at the meeting and no objections were raised – A neutral response will be filed 4

Play Area on Hatton Park

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Veronica Chapman had spoken to a representative from Shrewley PC who have recently refurbished their playground and shared details of grants and useful contacts. The Clerk reported on provider companies who might offer a design and information regarding insurances etc. Suzanne Collinson offered to help work with the Council on this especially on community engagement. It was agreed that the Clerk, Veronica Chapman and Sue Hague would form a working party on this topic. It was felt the Parish Meeting / Assembly may be a good opportunity to gauge residents' views.1

Updates from recent training

The Clerk and Chair have attended training with WALC updating on some business matters and paperwork. The Clerk will review policies and papers ready for the Annual Meeting. In particular we need to have an up to date Risk Management Policy. Some guidance indicated that the published Agenda should enable those being called to the meeting to be properly informed. Councillors confirmed that were happy with the Agenda. It is still necessary that Agendas are published on a noticeboard in the Parish.2

Casual Vacancy

Caroline Wilkie stands down from the Council from 31st January and was thanked for her 7 years on the Council. A notice will be posted on the website and noticeboard on 1st February giving residents 14days to contact Warwick District Council if they require an election for a new councillor to be called. If one is not called then the Council may co-opt a member to join. Anyone interested on becoming a councillor should to speak to one of the existing councillors for more information.3

Finance

Balances at the end of December; War Memorial £3081; HPC £14623

The following payments were approved;

Hatton Post printing £62.99;

Hatton Park distribution £80

HJO £650 as agreed in November

WALC £60 for training

The Clerk will be attending the end of year audit regulations training later this month and then set up a meeting with regarding internal audit. 7

The Clerk also reported that we had had one Freedom of Information request regarding the Zoom invitations to meetings

Hatton Park Residents' Association

Veronica Chapman confirmed that a second government grant had been received and this would be used for some essential maintenance to be carried out

Warwick District Council

Jan Matecki reported;

There are new grants for non-rated business in the retails and hospitality trade.

The Council are setting up a local housing company to build up a stock for rent at market rate.

Any changes to refuse bin and recycling collection will not change for 18months

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The company involved in repairing and adapting properties for the Council are under review.

Warwickshire County Council

Les Caborn reported;

The Covid statistics locally are stable and although the numbers in SWIFT hospitals have increased by 200% they are coping. Much of the transmission at the moment appears to be from workplace to the home. The messaging will be adapted accordingly
Lateral Flow tests are widely available and key and care workers are being prioritized for the vaccine where possible.

New Community Champions are being appointed

The County Council is working with the District Council regarding the review of Heart Partnership.

Elections are still due to take place on May 6th.

Correspondence

- WDC – planning (3 applications), weekly planning lists, newsletters, planning enforcement training, elections (co-option) recycling bank proposals
- WCC – Covid response updates, rewinding verges consultation, winter weather preparations
- Residents- Coffee box licencing issues, lighting on Charingworth Drive
- Paul Waller – FOI request re Zoom meetings
- Rural services network newsletters
- WDC Finance- call for and acknowledgement of precept
- CaVA - offer of help
- Correspondence between councillors on planning, care home, licencing, consultations

Hatton Post Content

It was agreed to include; Rewilding of Verges, Coffeebox information. Play Area, Casual Vacancy and details regarding census

Date of next meeting – **22nd February 2021 via Zoom**

Action log

1	Play Area	Working party to continue with enquiries and gathering information and remain on agenda
2	Review of policies and paperwork	Clerk
3	Casual Vacancy	Clerk
4	File planning response	Clerk
5	Street lighting	LC
6	Rewilding Verges	Chair
7	Finance training	Clerk
ongoing	VAR, Bamanking	

The meeting closed at 9.50

HATTON PARISH COUNCIL

Minutes of Hatton Parish Council meeting held via the Zoom Platform on 22ND
February 2021 at 8pm.

Present;

Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman,
Maggie Langfrod and Josh Moore (in part)
Katherine Skudra (Clerk)
Les Caborn (WCC)
Jan Matecki (WDC)
4 members of the public

No apologies were received

Open Forum

A resident of Hatton Green raised concerns regarding local traffic, in particular, the volume, the speed, and the number of parked vehicles, causing inconvenience to local residents and danger to road users.

Another local resident had raised the same concern at our meeting in November. The following points were discussed:

- Speed: While some drivers certainly exceed the limit, a community speed watch survey carried out about 4 years ago found that this was infrequent. A 20mph limit was proposed, but Cllr Caborn thought it unlikely this could be implemented.
- Parking: this is currently exacerbated by the vehicles of contractors working at the Forge site. It has also been worse since the excessive and unnecessary parking restrictions imposed by the Highways Dept. at the Birmingham Road end of The Green. The chairman reported that he had met and spoken to the officer responsible, who had refused to alter these.
- Use of the church car parks for school parking was suggested. This has been considered and found not practicable.
- Volume: This results from school traffic, and from those using the road as a short cut and to avoid the queue at the Hockley Rd/A4177 junction, and is thus mainly a problem at peak times. It was suggested that a possible solution could be to make Hatton Green one-way. This would however have to be North -South (to allow the school bus to load/unload on the near side) and this would greatly increase peak time congestion on the Hockley Road. It would also be likely to increase the speed of traffic on Hatton Green.
- The crossroads at either end of Hatton Green are dangerous and there have been several accidents at both. The 40mph speed limit is often exceeded. It appears that these incidents have not been sufficiently numerous or serious to cause the Highways Dept. to take action.
- It was agreed that Cllr Caborn would refer the matter to the Highways Dept.

Declarations of Interests

No new declarations.

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Minutes of the last meeting and matters arising

The minutes were approved as written and will be signed on each page by the Chairman.

From the log;

1	Play Area	An agenda item
2	Review of policies and paperwork	Clerk working through these to bring to councillors 2
3	Casual Vacancy	On agenda
4	File planning response	filed
5	Street lighting	LC has reported this
6	Rewilding Verges	Chair has been in touch with Council and Warwickshire Wildlife. The mowing schedule has been reduced from 12 to 10. Residents have reported enjoying seeing the wildflowers come through last year and hope that this can continue It was however pointed out that recently much of the Birmingham Road had been flailed back quite deeply.
7	Finance training	Clerk is attending the end of year financial regulations training and will then set up a meeting with the Internal Auditor. End of year Audit paperwork due to come out from the external auditors in March. Deadline for audit being the end of July. 3
ongoing	VAR, Banking	LC still waiting to hear back on this Plans to set up new online accounts from April

The Clerk reported that at the WALC Clerk's meeting the future of in person and online meetings was discussed. Legislation is awaited but at the moment Zoom meetings will not be possible after May 7th.

Planning

There were no new applications to record and no new information relating to H28 or the Care Home proposal. It was noted that some surveying work had been undertaken around the possible access way from H28 to Ebrington Drive.

Play Area in Hatton Park

The Clerk reported feedback from a number of residents making suggestions which had been passed onto the working party. Sue Hague shared a series of photographs of other local play areas and contact has been made with other Parishes for advice. The working party will have a site visit and then ask provider companies for advice and design thoughts so that a clearer estimate of the scale of costs can be gathered. Les Caborn shared details of others who could share their experiences.

Annual Parish Meetings and other annual meetings

The date for these meetings was set at May 17th.

Casual Vacancy

The District Council has confirmed there has been no call for an election to fill this post so the Council can co-opt. One resident has been in touch expressing an interest. It was agreed to set a deadline of 22nd March for applications and the Clerk will send an application form for interested parties to complete.

Warwickshire Rural Policing Priorities

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The next round of priorities for the Rural West voted on shortly. It was agreed to ask that traffic issues on Hatton Green and some criminal and anti-social behaviour concerns on Hatton Park be asked to be included.⁵

Finance.

The current balances as at the end of January are;

War Memorial £3081; HPC £14623 (cheques drawn at the last meeting had not been chased by the end of January)

The following payments were approved;

Hatton Post Printing -£62.99

Hatton Post Distribution - £85

A meeting will be set up with the internal auditor once the end of year regulations training is complete.³

Census

It was agreed to promote this again through Hatton Parish Post reminding residents that the information is used in planning and allocation of resources.

Hatton Park Residents Association

The Hall is still closed but maintenance jobs on the Hall are being completed and a new larger noticeboard is being put up on the Hall. A replacement noticeboard for the bus stop is being discussed.

Warwick District Council

Jan Matecki reported that the Council have a Homelessness Policy currently out for consultation and the Housing allocation policy is being considered by the Council at the moment.

There is a £5 increase to the Council Tax.

Warwickshire County Council

Les Caborn reported that the County Council have increased their element of the Council Tax by 1.99% and 1% for Adult Social Care. The Council are committed to £9.1m into Childrens' Social Care and £8.2m into Adult Social Care. The plan is also to put some money aside for a Warwickshire Recovery and Investment Fund.

In Warwickshire the Covid infection rate is now below the national average and the County has a very high rate of vaccinations across all the priority groups.

Hatton Parish Post

The last edition brought the most responses from residents with many contributing their wish list for the playground and interest in the role of Councillor.

2 residents responded stating that the article concerning the CoffeeBox was biased. An email from the proprietor was also received. It was restated at the meeting that the purpose of Hatton Parish Post was to reflect issues discussed at a Parish Meeting, which is open to all parties, in a less formal way than the legal minutes. The report about the CoffeeBox reflected what issues were brought to the January meeting by residents and the advice

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given by to those residents. The Council did not give a view supporting one side or the other.

It was agreed that along with the usual content of the next Post the Council will reiterate the purpose.

In the next edition we will include; Councillor Vacancy, Planning, Census, Play Area, Parish Meeting ⁶

During the discussion about the Post a suggestion was made about more use of Social Media by the Council. It was agreed to put this as an agenda item for the March meeting⁷

Correspondence

- Resident -feedback from previous meeting
- Several companies – offering information on playground equipment
- WCC- Rural Mobility Fund
- Parish Champion – Covid info
- Rural Services Network -bulletins
- WDC – weekly planning lists and links to committee meetings
- Les Caborn- Climate Change Fund. The Chairman stated he was in discussions with the school about possibility of solar panels
- HJO – receipt of and thanks for the grant
- WCC – Surface Dressing
- Police – policing priorities for Rural west
- WDC- Elections – Casual vacancy
- Census – information
- BHIB – insurance –new digital portal
- Resident – lighting issue
- Several residents – suggestions for play area wish list
- 2 residents – concern about article in Hatton Parish Post
- Proprietor of Coffee Box
- WCC – Warwick Time Bank information
- WDC – Launch of Climate Change priority

Date of the next meeting 22nd March 2021 8pm via Zoom

Action log;

1	Traffic issues in Hatton Green	LC
2	Policies – to be reviewed	Clerk to share with Councillors for next meeting
3	End of year and finance regulations for audit	Clerk to attend training and set up meeting
4	Play Area on Hatton Park	Working party -ongoing
5	Add issues to list of Priorities	Clerk
6	Hatton Parish Post	contributors
7	HPC on Social Media	Clerk to put on agenda
8	Ongoing VAR Banking	

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The meeting finished at 9.44pm

HATTON PARISH COUNCIL

Minutes of Hatton Parish Council meeting held via the Zoom Platform on 22nd March 2021 at 8pm

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Maggie Langford and Josh Moor, Maggie Langford
Katherine Skudra (Clerk)
Les Caborn (WCC)
1 member of the public

No apologies were received

No issues were brought to Open Forum

Declarations of Interest -no new declarations

Minutes of the last meeting and matters arising – the minutes were approved as drawn and will be forwarded to the Chairman for signature.

The Chairman reported that he had been following up regarding the grass cutting schedule as part of the Rewilding initiative. The schedule needs to be agreed between Warwick District Council and Warwickshire County Council. Les Caborn has asked the officer to follow this up

From the log; Action log;

1	Traffic issues in Hatton Green	Les Caborn has asked for these to be considered but at the moment is aware this is not a priority
2	Policies – to be reviewed	No changes needed for most of the policies. There have been no reported Data Protection breaches. The Clerk will share the Risk Management Strategy with councillors before the next meeting 1
3	End of year and finance regulations for audit	End of year training attended and the External auditor paperwork will be available at the end of the month. Meeting with Internal auditor to be set up2
4	Play Area on Hatton Park	On Agenda
5	Add issues to list of Priorities	These have been included in Traffic issues out for polling for Rural West Forum
6	Hatton Parish Post	Hatton Post distributed
7	HPC on Social Media	On agenda
8	Ongoing VAR Banking	

There has been one resident expressing interest in becoming a councillor who the Councillors met prior to this meeting. The deadline for applications was 22nd March so at the time of the meeting no further action could be taken.

Planning – No applications have been received.

Hatton Park Play Area- Veronica Chapman reported that there have been a number of residents interested in joining the working party and she has been in correspondence with John Dawson from the Green Space Team for advice. The Working Party had had a site visit

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to measure and consider the state of the equipment that is already there, Sue Hague will share the notes of the meeting. It was agreed that there needs to be further conversations with Warwick District Council about the legalities and responsibilities around ownership or leasehold of the land. The status will have consequences for insurance, maintenance and liability. It was agreed that all opportunities for funding and community grants should be explored as well as the possibility of using CIL monies.³

Parish Council Social Media Presence; Josh Moore reported that there was not much engagement with the Hatton PC twitter account and he believes that platform is not the best one for putting out and receiving information to a local area. Councillors are aware of the Facebook group Hatton Park Locals which sometimes sees lively debate on issues related to Hatton Park and the Council does not comment on that forum.

It is possible for a Council to have a Facebook presence and could form a closed group of residents. It is also possible to set up the profile for information giving only rather than inviting engagement. Sue Hague and the clerk have looked at other Council's Facebook pages and the clerk reported that other clerks in the forum have mixed views. It was also noted that the publication of Hatton Post was a measure taken to increase interest and inform residents.

The Clerk stated that there are legal rules on the distribution of Council information including publication of Agendas and Minutes etc and all Council business must be conducted in an open meeting properly convened.

WALC are delivering some social media training which the Clerk will attend on behalf of the Council and report back to Councillors. It was agreed to have this matter on the Agenda for the next meeting.⁴

Finance; Approval of the following payments was given;

Hatton Post Printing £62.99 and Hatton Post Distribution £85 WALC training £15 Social Media

The balances at the end of February; Hatton Parish Council £13730 and WM £3081

The External Audit papers will be released by the end of the month and a meeting set up to go through the accounts.²

In April 50% of the precept will be received and we should also be receiving CIL monies tied to the development in Hatton Green.

Following a suggestion from Tony Burrows it was agreed to buy 4 litter pickers and grabbags for use by Councillors or for lending to local groups undertaking litter picking. It was suggested the local Cub pack would participate in an organised event.

Hatton Park Residents Association; Veronica Chapman reported that the Hall will be re-opening for Groups as and when allowed under the lifting of the Lockdown restrictions.

Warwickshire County Council; Les Caborn confirmed that he was not standing for re-election at the elections in May having been on the Council for 50 years. Council business is

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now in purdah but Les reported that the Health and Wellbeing Strategy 2021-26 will introduce an integrated care system. Les Caborn also recommended the Annual Report from the Director of Public Health which shows how well Warwickshire has dealt with the Covid 19 crisis.

Les Caborn also reported that the Unification of the councils appears to be off the agenda at the moment.

There was no report from **Warwick District Council**

Correspondence;

- **Residents** – volunteers to join Play area working party
- **WDC** – weekly newsletters and press releases
- **Suzanne Collinson (CaVa)** -National Lottery Funding opportunities
- **CaVa** – Youth Bus – it was agreed to ask for more information about this 5
- **Resident** – application to be co-opted as Councillor
- **Rural Services network** – weekly bulletins
- **WDC – weekly planning lists**
- **Response to operator of Coffee Box**
- **WCC** – Transport Plan
- **WDC** – Chairman not to visit Parish Meetings
- **Residents** – recycling and collection of waste, gathering outside the school
- **WALC** – Social Media training
- **Councillor** – email from resident re road markings- it was agreed that residents should be encouraged to report all such issues on the Fix my Street portal. Les Caborn did comment that this system was about to change.
- **WDC** – planning and other council meeting links
- **Yorkshire Bank** – statement

Hatton Post Content; It was agreed that there was not enough news from this meeting for a publication this month.

The next meeting will be Monday 26th April at 8pm via Zoom platform

Action log;

1	Risk Management Strategy	Clerk to share with Councillors
2	Audit paperwork	Clerk to receive and set up meeting in Internal Auditor
3	Hatton Park Play area	Working Party
4	Social Media training	Clerk
5	Follow up on Youth Bus	Clerk
6	Ongoing VAR Banking	

The meeting closed at 9.27pm.

HATTON PARISH COUNCIL

Minutes of meeting of Hatton Parish Council on 26th April 2021 at 8pm held via the Zoom platform.

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Maggie Langford, Brendon Asprey, Josh Moore
Katherine Skudra (Clerk)
Les Caborn (WCC)
2 members of the public

Apologies -Jan Matechi (WDC)

Open Forum- as the residents were present to discuss the planning issue relating to H28 this matter was considered at this time. One resident spoke on behalf other residents under the umbrella of the Hatton Park Action group (HPAG) and re-iterated the concerns of the group have had over a long period of time about the H28 development and the framework in which is has been considered. HPAG have filed many complaints and challenges over the years and want some reassurance from Hatton Parish Council that the Council will be filing a response to the appeal objecting to the condition being lifted.

The Chairman acknowledged the residents' concerns and confirmed that Hatton parish Council have followed up on questions of validity throughout the history of the application and were assured it could not be challenged. It was however agreed that in the Council's response to this particular element of the Appeal will challenge the new claims made by the developers regarding access from the new site to Hatton Park.

Another resident produced concerns about the points in the appeal notice which relate to the availability of the Shell Garage as an alternative shop to the Hatton Park shop and the suitability of the footpath for pedestrian access. The appeal is incorrect as to the Hatton Park shop opening hours and its stock and overestimates what is available from the Shell garage shop. The footpath on the south side of Birmingham Road is very narrow and residents do not feel it is safe for families.

There is also concern about the newly proposed crossing on the road. This appears to be no more than the current refuge similar to the one opposite Hatton Close. It was agreed that these points would form part of the Council's objection to the Appeal which would be filed before the deadline of 29th April. ¹

The Clerk confirmed that she had spoken to the Planning officer at Warwick District Council who assured her that Warwick District Council would be opposing the appeal vigorously.

It was also noted that the notice of appeal states that the Inspector will visit the site in the normal way in person.

Declarations of Pecuniary and other Interests – no new interests recorded

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Co-option of new Parish Councillor – the Council welcome Brendon Asprey as the new co-opted Councillor. He will sign his notice of acceptance of office and complete his 'interests' form in front of the Clerk in a Covid secure manner later this week.²

Minutes of the last meeting and matters arising – these were approved as drawn and will be signed by the Chairman on each page. From the log;

1	Risk Management Strategy	Clerk to share with Councillors ³
2	Audit paperwork	Received from Auditors to meet with Internal Auditor ⁴
3	Hatton Park Play area	On the Agenda
4	Social Media training	On the agenda
5	Follow up on Youth Bus	Clerk to attend briefing meeting in May
6	Ongoing VAR Banking	LC will chase up Clerk to set up meeting with Lloyds re accounts

The Clerk also confirmed that the litter pickers have been purchased and arrived. The Clerk will arrange for them to be marked as belonging to HPC.

Planning; W/20/2176 Willow Cottage, Birmingham Road – the Council will file a neutral response.

It was also noted that there was an application to remove trees from Canal Lane – the Council have no objection to this.

Council Social Media Presence – The Clerk attended the recent WALC training aimed at making appropriate Parish Council and Parish Councillor use of social media platforms. In general and when used properly the platforms are seen as a good way to engage with residents. Facebook appears to be the most used platform and does have a way being set up as purely an information giving platform. It is felt that this is the best way to start before engagement in 'conversations' through social media. The Clerk stated that we would need to have a Social Media Policy/ protocol and will investigate this. Sue Hague, Josh Moore and Brendon Asprey will look at set up and possible content. ⁵

Finance – to enable the first stage of opening the accounts with Lloyds the Council confirmed their agreement to the change of banking arrangements. ⁶

The current balances are Hatton Parish Council £13730 and WM £3081. The final end of year balance will be received shortly to enable the end of year Income and Expenditure account to be prepared.

The Chairman confirmed that the agreement for the CIL monies relating to the development at The Forge has now been signed and £5490 should be paid to us at the beginning of May. It was agreed that this money should be put to a project in Hatton Green and that a local consultation can be undertaken. Options could include a bus shelter, removal of road markings to alleviate some traffic issues or footpaths. The Chairman will draft a brief questionnaire for approval. ⁷

The payment of £42.90 was approved for the litter pickers.

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Hatton Park Play Area – The Working Party is waiting for some more information from Warwick District Council concerning ownership of the area before other issues can be followed up on.

Annual Parish Meetings – The Clerk confirmed that legislation to allow the continued use of virtual platforms had not been passed and no virtual meetings can be held after 6th May. IT was also noted that meetings in Village Halls are not guaranteed to be able to start until at least 21st June. Having taken advice from WALC it was agreed to hold the Assembly and Annual Meeting via Zoom on Wednesday 5th May at 8pm. There will be only one agenda item for each. By law we have to appoint or confirm The Chairmanship and Vice Chair and for the Assembly it will be Open Forum. All other business will then carry forward to the June meeting. The Clerk has already received some of the organisations' reports. Legally only 3 days notice of the meetings is required but the Clerk will also post to the Hatton Park Locals. Nominations for the Chairman and Vice Chairman can be notified to the Clerk. 8

Hatton Park Residents Association – During the closure period maintenance has been carried out. The Hall will be opening when it can for users following the lockdown Covid regulations.

Warwickshire County Council – Les Caborn has sent his Annual Report and will step down on 9th May after 40 years with both the County and District Councils. The Chairman thanked him for his help and support to the parish council.

Correspondence- WALC – subscription, training

- WDC – weekly updates / newsletters /committees
- Residents – Play area, concern re H28 Appeal, council housing issues, rewilding verges
- WDC Planning- H28 Notice of Appeal. Application Willow Cottage
- Rural services bulletins
- WDC -CIL -Hatton Green payment and documentation
- WDC- changes to electoral roll
- Les Caborn – Funding opportunities
- PKJ Littlejohn- audit paperwork and instructions
- WALC – period of mourning and effect on notice periods and meetings
- BHIS – fee
- PCC- annual report
- Ferncumbe Youth Club -report
- Google – re website

Hatton Post Content – it was agreed this would be collated and distributed after the meeting on 5th May to include updates on H28, Playground area, information about Fix my Street, details of the co-options and thanks to Les Caborn.

AOB- Maggie Langford will arrange a councillor litter pick and one resident asked about the faded road markings on Hatton Park. The Clerk will contact Highways.

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The next meeting is **5th May via Zoom** and the next Parish Council meeting will be 28th June 2021 hopefully in person

Action Log;

1	Response to appeal to be agreed and filed	Chair and Clerk
2	Co-option paperwork	BA and Clerk
3	Risk Management Policy / Social Media Policy	To be shared with Cllrs
4	Annual Audit – meeting with Internal Auditor and complete AGAR	Clerk to arrange
5	Social Media development	JM, SH, BA, Clerk
6	Banking arrangements with Lloyds Bank	Clerk
7	Ideas for CIL money form Hatton Green residents	Chair
8	Notice of Annual Meetings	Clerk
	Ongoing ; VAS signs Play Area	

The meeting concluded at 9.52pm

Minutes of the meetings held on 5th May at 8pm using the Zoom platform

Present; Dr M LeTocq, Tony Burrows, Sue Hague, Veronica Chapman, Michael Busby (Councillors) and Katherine Skudra (Clerk)

Apologies; Josh Moore, Maggie Langford and Bredon Asprey

No members of the public attended the meeting.

ANNUAL MEETING of PARISH COUNCIL

It was noted that, in order to be compliant with legislation regarding the holding of annual meetings and meeting through a virtual platform, all business other than the election of the Chairman would be carried forward to the meeting on June 28th.

Dr Martin Le Tocq was nominated as Chairman by Susan Hague and the nomination was seconded by Tony Burrows. There being no other nominations De LeTocq was elected Chairman.

Josh Moore was nominated as Vice Chairman by Dr Martin Le Tocq and seconded by Michael Busby. As Josh Moore was not present to accept the

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nomination formal approval will be carried forward to the next Parish Council Meeting on 28th June.

All other items usually considered at this meeting were carried forward to the next Parish Council Meeting on 28th June. The Agenda for this meeting will be published on 20th June.

ANNUAL PARISH ASSEMBLY

No members of the public attended the meeting and no issues were notified to the Clerk. It was agreed that views can be taken at the Open Forum at the meeting on 28th June and the reports from the local organisations will also be available then.

There being no other matters to discuss the meeting closed at 8.14pm

HATTON PARISH COUNCIL

Minutes of the Hatton Parish Council Meeting held in person on Monday 26th July 2021 at Hatton Village Hall.

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Maggie Langford, Brendon Asprey, Josh Moore
Katherine Skudra (Clerk)
Jan Matceki (WDC and WCC)
No members of the public were present

Open Forum – although there were no members of the public present the issue of the very overgrown mulberry tree on Hatton Park was raised by Josh Moore. Veronica Chapman will follow this up again with Dave Anderson from WDC who had agreed to look at it a couple of months ago.¹

A resident had also asked via the Clerk about the issues relating to the Boundary Commission proposals to move some of the Budbrooke ward including Hatton Parish Council into the Kenilworth and South Parliamentary constituency. Jan Matecki explained that the change is related to the numbers of voters in each area and does not take into account the plans for new developments already planned. The Council does not feel that the Parish should move and feels that the links with Warwick and Leamington are much stronger than Kenilworth and Southam and will respond to the consultation accordingly. Jan

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Mateki also confirmed there are no plans to move Hatton Parish out of the Budbrooke Ward within Warwick District Council. The Chairman will draft the Council's response.²

No apologies were received

Election of Vice Chairman – Josh Moore was confirmed as Vice Chairman of the Council following his nomination at the meeting on 6th May.

Local Organisations' Reports; reports have been received from;

- Ferncumbe School
- Ferncumbe Club
- Hatton Brownies
- Hatton and Hasesley PCC
- Warwickshire County Council (from Les before he left office)
- WI
- Chairman of Hatton Parish Council
- Hatton Park Residents' Association

These will be posted to the website on the Meetings page. ⁶

Minutes of the last meeting and matters arising;- the minutes of the meeting of 26th April were approved as drawn and signed by the Chairman on each page as were the minutes from the March meeting.

From the log;

1	Response to appeal to be agreed and filed	Filed – Appeal heard on 6 th July-still awaiting the decision
2	Co-option paperwork	All completed
3	Risk Management Policy / Social Media Policy	All policies to be considered and reviewed at September meeting ³
4	Annual Audit – meeting with Internal Auditor and complete AGAR	To be reported on in September and meeting set up
5	Social Media development	On the agenda
6	Banking arrangements with Lloyds Bank	Setting up an account with Unity Bank
7	Ideas for CIL money form Hatton Green residents	Letter has been distributed to all residents and gathering responses
8	Notice of Annual Meetings	Send out and held
	Ongoing ; VAR signs	No news and Chairman to chase. Les Cabon stated there was to be a County wide review and the matter would be discussed at WCC cabinet
	Play Area	On the agenda

Brendon Asprey reported that the Cubs had used the litter pickers to good effect and hope to hold another session soon

Dates of future meetings – all meetings should be back to face to face and the following dates were set; 27th September, 25th October, 22nd November, 24th January 2022, 28th February 2020, 28th March 2021. The next meeting will be held in the main hall at Hatton Village Hall and at that meeting the venues for the subsequent meetings will be set.

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Planning; It was noted that since the last meeting the following responses have been filed to planning applications;

1 Hatton Flight – no objection

2 Hatton Flight – no objection

10 Mollington Grove - no objection

5 Pebworth Drive – no objection

The application of Hatton Country World for an extended caravan and camping provision, which the Council had objected to, was approved at a recent planning committee and site is already open, The Council will record any ongoing concerns.

Veronica Chapman reported on the H28 Appeal which was held by a virtual meeting on 6th July. The developers and land owners were represented at the hearing and a number of local residents also spoke. The main issues considered were the 'ransom strip', local amenities and safe access from H28 development to Hatton Park. The result of the appeal is not yet known.

Finance; The current balances are; Hatton Parish Council HPC - £25852 –it is noted that this sum includes the CIL money (£5499) for the Hatton Green development and the first half of the precepted money

War Memorial £3081.

The following payments were approved and cheques drawn and signed;

Grants; as approved when the budget was agreed

Ferncumbe School £650

Fercumbe Youth Club £600

Hatton Brownies £550

Hatton and Haseley PCC £550 – It is required that this money is given for a specific purpose. It will be requested that it is used, at least in part, to replace the very shabby name board in front of Hatton Church on the Birmingham Road.'

HPRA £5200

Administrative and purchases;

Hatton Post Printing £61.99

Hatton Post Distribution £85

WALC Subs £660

BHIB insurance £278

Litter pickers £42.90

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Clerk -50% salary £1685

Domaine Name £8

The Council approved the opening of 3 bank accounts with Unity Bank as the discussions with Lloyds Bank had not met the Council requirements.

The 2020/21 year end financial statements will be presented to the September meeting. 4

Parish Council on Social Media; Brendon Asprey has set up the Hatton Parish Council Facebook page which he will set to go live and promote it through the Hatton Parish Post. The clerk is drafting a social media policy to reflect how the page will be used. BA will act as the main administrator for the site and will post information as suggested and approved (with a quick turn around) by counsellors. It was felt that information which comes out of WDC in their updates would be useful when relevant locally and ongoing notifications of meetings and agendas can be flagged up. The site is for information sharing and raising the profile of the Parish Council with the residents.

Hatton Park Play Area; Veronica Chapman reported that the working party met with the WDC Green Space team who have a budget for the refurbishment of the playground this year. Onsite the working party discussed the need for a new sustainable groundworks and the possibility of the Council using funds to add to the refurbishment. The Green Space Team are drawing up some plans and will give the residents the opportunity for face to face public consultation in the Village Hall. The date for this will be set shortly.

CIL monies relating to Hatton Green; A letter has been delivered to all residents asking for their views. A few responses have been received so far and most are concerned about parking issues and traffic. This will be looked at again at the September meeting when more responses have been collected 5

Hatton Park Residents' Association; Veronica Chapman gave her annual report which will be added to the organisations' reports and posted on the website. She also reported that HPRA are looking at some form of new barriers to the Hall car park after the recent brief visit from travellers. The situation was dealt with very quickly by HPRA members and the police were very helpful. Jan Matecki was asked if WDC are able to provide some advice via their website and he will look into that.

It was noted that the goalposts are showing some wear and tear and it was agreed a note would be included in the Hatton Parish Post and the Facebook page.

Warwick District Council; Jan Matecki reported that Leamington Spa had been awarded over £10m from the Futures High Streets funding. The contract for Waste and Recycling is still out for tender. This is a joint enterprise with Stratford District Council and there will be some changes to the collection schedule. Jan does not believe that WDC residents will be charged for collection of garden waste.

The local WDC housing company have the funding to purchase 50 houses which they will then let at a market rent.

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It was also reported that there is a new Housing Allocations Policy in existence which it is hoped will make the process fairer for those in need of housing.

Warwick County Council; Jan Matecki reported that the Council are looking at 20mph speed zones in residential areas.. He also reported that there is a current open survey on parking around schools and there are grants for youth and voluntary projects.

Correspondence;

- WDC – weekly updates and press releases
- Residents re attendance and speaking at H28 appeal to Planning Inspector
- WDC – weekly planning lists. Agendas for meetings and minutes for meetings
- Local organisations reports from Brownies, School, PCC, WCC, Youth Club
- WDC – Parliamentary Boundary review
- Resident -concern re review and possible local council review
- WALC – remote meetings. In person meetings advice
- WALC – support for vulnerable residents
- WDC – Champion-advice re moving to face to face meetings
- Councillors- travellers on Village Hall car park
- Yorkshire Bank - statements
- WDC /SDC – review of refuse and recycling collections
- WCC – Funding opportunities
- WDC – planning applications x 4
- WCC – Mobile Library timetable
- Residents – request for dog poo bin / answering rewilding and grass cutting schedule
- Planning Inspectorate – Hearing details re H28 and joining instructions for those wanting to watch / speak.
- WDC – Commonwealth Games posters -asking for volunteers

Hatton Parish Post; content for this was agreed and it was also agreed this would be distributed in August

The next meeting will be 27th September at Hatton Village Hall

The meeting finished at 10.15pm

Action log;

1	Mulberry Tree on HP	VC
2	Boundary Commission response	Chair
3	Policies review and new policies on agenda for September	Clerk
4	Financial Year and audit meeting Change bank accounts	Clerk to set up and present Clerk
5	CIL monies Hatton Green- collate responses	Clerk and Chair on the agenda for next meeting
6	Organisations' reports	Clerk`

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ongoing	VAR Play Area	

HATTON PARISH COUNCIL

Minutes of the Hatton Parish Council Meeting held on Monday 20th September 2021 at Hatton Village Hall.

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Maggie Langford, Brendon Asprey, Josh Moore
Katherine Skudra (Clerk)
Jan Matechiki (WDC and WCC)
No members of the public were present

No apologies were received

Open Forum- Councillors agreed that there should be mention in Hatton Parish Post of individual property owners' responsibility to maintain overgrowing/hanging hedges and branches to ensure footpaths are clear and safe. There have been a number of concerns raised recently.

Declarations of Interest; Interest declared by Brendon Asprey regarding an item to be discussed under Planning.

Minutes of the last meeting and matters arising; the minutes were approved as drawn and signed on each page by the Chairman

From the action log;

1	Mulberry Tree on HP	Veronica Chapman is still waiting for some confirmation from WDC. There was discussion about having a working party to clear it up and then asking Neighbourhood Services to clear the debris. Veronica will discuss this again with the Green Space Team at WDC 1
2	Boundary Commission response	Hatton Parish Council response filed
3	Policies review and new policies on agenda for September	On the agenda
4	Financial Year and audit meeting Change bank accounts	On the Agenda
5	CIL monies Hatton Green- collate responses	On the agenda
6	Organisations' reports	These have all been received now and are posted to the website
ongoing	VAS Play Area	Still under a County wide review On the agenda

Planning;

202148

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W/20/1250 – Care Home proposal – this application related to amendments but the Councillors could not see any significant alterations to the original plans. It was noted that there are a number of objections raised and that County Highways had objected as has Planning Policy.

Brendon Asprey withdrew at this point and returned after the discussion on this item.

W/21/1198 – After discussion the Council do not object to this application and will file a neutral response

The Council also noted the Planning Inspectorate's granting of the Appeal regarding the H28 development. The Council was disappointed this leaves the new development able to go ahead without a formal and accessible link to Hatton Park and its amenities. There will be CIL monies available once the development starts and there will be consultation on this in due course.

W/21/1304 – Turkey Farm. It was noted that the Council had filed a Neutral response to this application.

Consultation on South Warwickshire Council proposal; information on this proposal has been shared in the public domain and there are a number of ways to read and hear the issues. Jan Matceki reported that the 2 District Councils (Warwick and Stratford) are already working towards a joint local plan, the Heads of Services are collaborating and some dual commissioning is taking place. Jan Matceki reminded the meeting that this is not the same proposal as a Unitary Council which the County Council have been discussing. Councillors can join in meeting set up by WALC and Josh Moore will attend and feedback to enable a Council response can be drafted and shared.²

Hatton Park Play Area – Veronica Chapman reported that the Working Party had met with Helen Hancox from WDC Green Space Team to discuss budget and plans, There will now be a Public Consultation on 23rd October in Hatton Park Village Hall. This meeting will be promoted through the Hatton Parish Post and the Facebook page.

Finance; Current balances as at the end of August;- HPC £16682.. War memorial account £3081.

Payments for the Hatton Parish Post printing (£51.99) and distribution (£85) were approved.

The Clerk reported that she continues to share all necessary information with Unity Bank to set up the online banking accounts. ³

The internal Auditor has said that she no longer wants to continue. It was agreed the Clerk will approach WALC and other local clerks for names to approach to take the role on. ³

Review of Policies: the Clerk had distributed the Policies for review prior to the meeting and explained the newly drafted Record and Risk Management Policy and Risk Register. All were approved as noted; The details will appear on the website.

Data Protection Policy	No change	Reviewed and approved
Equality and Diversity Policy	No change	Reviewed and approved

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Freedom of Information Policy	No change	Reviewed and approved
Health and Safety Policy	No change	Reviewed and approved
Record and Risk Management Policy And Risk Register	Amended	Approved.

CIL monies relating to Hatton Green; The Chairman reported that most of the responses which had been received had referred to the volume the speed of traffic through the Green and irresponsible parking. Suggestions to help with this were; traffic pinch points, speed bumps, bollards at the side of the road, increased signage, removal of the painted markings at the Birmingham Road side of the Green and mirror at the Dark Lane junction. There was also a request for benches and litter bins. The Chairman will collate the suggestions and ask for residents to vote. 4

Hatton Park Residents' Association; Veronica Chapman reported that many of the regular hirers were re-booking and party one off bookings are also increasing. There has also been an increased use of the playground and the ball court. The white lines on the carpark are to be repainted.

The Green Space team are looking at the provision of more bins.

The recent Community Fun Day was a success and another is already planned for next year

Warwick District Council; Jan Matecki reported that some residents had contacted him about some maintenance issues in Crimscote Square. There appears some confusion of ownership of the land and therefore responsibility and JM will ask his officers to look into this

There are current public consultations open on; Riverside House re=development and the South Warwickshire Council.

Planning permission has been approved for 2 new leisure facilities in Kenilworth.

Warwickshire County Council; There is a current consultation regarding 20mph speed limit in residential areas. It is also reported that over 86% of those eligible have received the Covid vaccine.

Correspondence

- **WDC-** weekly press releases and newsletters
- **Between Councillors-** Boundary Commission response
- **WCC –** Warwickshire Matters and updates form Chief Executive
- **Yorkshire Bank –** statements
- **WDC-** Commonwealth Games opportunities
- **Rural services Network**
- **WDC – weekly planning list and planning applications**
- **Letters of thanks from Brownies, Youth Club and PCC**
- **WCC /WDC –** Road Safety Campaign information
- **Resident –** small wildlife concerns

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- **Resident** – playground
- **Resident** – street lighting- to be followed up by the Clerk
- **Stratford DC and WALC**- South Warwickshire Council consultation
- **Planning Inspectorate** – re H28
- **WALC** – training opportunities and updates

Hatton Parish Post; the content of this was agreed.

Date of the next meeting – confirmed 25th October at Hatton Village Hall (not using the committee room at Hatton Park at the moment due to size)

The meeting finished at 10.05

Action Log;

1	Mulberry Tree – contact Green Spaces Team	VC
2	South Warwickshire Council consultation	JMoore
3	Internal Auditor and online banking	Clerk
4	Hatton Green CIL monies	Chair
5	Ongoing- VAS signs	

HATTON PARISH COUNCIL

Minutes of the Hatton Parish Council Meeting held on Monday 25th October 2021 at Hatton Village Hall.

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica, Maggie Langford,

Katherine Skudra (Clerk)

Jan Matecki (WDC and WCC)

Alan Rhead (WDC)

1 member of the public present in part.

Apologies from Josh Moore, Brendon Aspley and Veronica Chapmen were accepted.

Open Forum- The member of the public asked whether, in view of the recent Planning Inspector's decision, the developer of the H28 development could apply for other variations on conditions on the planning permission, Alan Rhead confirmed that yes, they could within the system. Any major changes to the infrastructure plans would have to

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involve the County Council and Highways. Alan Rhead also stated that once any building or ground works begin he is notified promptly if any breaches of any of the conditions are seen.

There were no declarations of new pecuniary or other interests

Minutes of the last meeting and matters arising; The minutes were accepted as drawn and signed on each page by the Chairman. The Chairman reported that he attended the WALC Annual Conference on the subject of Climate Emergency. The presentations are available for all councillors to view and the Chairman felt that when looking at future projects the Council these issues should be borne in mind.

From the log;

1	Mulberry Tree – contact Green Spaces Team	The Green Space team has confirmed to Veronica Chapmen that the tree was due to be inspected over the next few months.
2	South Warwickshire Council consultation	Josh Moore had attended a briefing meeting regarding the consultation and the Council response supporting the proposal was filed by the Chairman.
3	Internal Auditor and online banking	An Internal Auditor has not been appointed yet. The Clerk has a few more people to approach and will then go forward with the online banking 1
4	Hatton Green CIL monies	On the agenda
5	Ongoing- VAS signs	No further information.

Jan Matecki had confirmed the owner of Crimscode Square is AC Lloyd. The Clerk will write to them regarding the missing / damaged bollards. 2

Planning;

W/21/1714 and W/21/1715LB 1, Hatton Flight, Birmingham Road. The Council agreed a Neutral response W/21/1596 5, Arlescote Close Hatton Park. The Council confirmed a neutral response

Hatton Park Play Area; Sue Hague confirmed that a consultation session took place at Hatton Park Village Hall on 23rd October at which The Green Space Team presented some details about options and asked those present a complete a paper survey. The results of these have not yet been shared with the Council. The advertising of the meeting by Warwick District Council was last minute and the Hatton parish Post was delayed in its distribution but the event was advertised on social media on the Council facebook page and the Hatton Locals facebook page, however attendance was poor. Helen Hancox from the Green Space Team is planning to visit the various group who use the Hall to gather further views and Sue Hague will ask whether the questionnaire can be made available online. Another working party meeting will be set up.3

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Finance; Current balances; HPC- £23130 WM a/c £3081. It is noted that we have received the first half of the precept from Warwick District Council.

The following payments were approved;

- £54.99 – Hatton Post Printing
- £85 – Hatton Post distribution
- £50 – Royal British Legion – poppy wreath 4

The Clerk is still looking for names for an Internal Auditor and is following up on some suggestions. 1

Hatton Green CIL monies; The Chairman has drawn the list of suggestions, which mostly relate to traffic calming and parking issues and asked Graham Stanley from Highways for some rough costings. Alan Rhead also suggested that the Council could request Highways bid for some of their CiL monies for projects of this nature.

Hatton Park Residents' Association; Sue Hague reported that the lines in the car park have been repainted and as HPRA is a charity the Company suggested to them by Les Caborn made no charge. It is noted that the PCSO, Paul Coleman is retiring at the end of the year. He will be a great loss to the community and it is hoped his replacement will in place swiftly. There has been some antisocial behaviour but it is good to see the ball park area being used and enjoyed by local teenagers.

Warwick District Council; Alan Rhead reported that the Waste Contract has now been awarded and there will be some direct meetings with Parish Councils to explain the new regime

Due to the lack of HGV drivers the Council have suspended the garden waste collection for w/b 25th October. It is hoped this will be a one off suspension.

Warwick District Council are working hard to address the Climate Change emergency. They are developing a Development Planning Document for sustainable development. When approved a DPD has the same weight as a Local Plan.

WDC also have a plan to plant 160,000 trees by 2030. They will be reaching out to landowners and parish council who may have some land or plans for tree planting. WDC also plan to be net zero by 2030. They are looking at all policies to adapt to the rise in temperatures and the changes needed to accommodate them.

Warwickshire County Council; Jan Matecki reported that town centre 20mph speed limits is under consultation and the street permit system is under review. The Council are also considering the Outdoor education offer now that Marle Hall has been sold. The County Councillor funds open again for grant applications in January.

Correspondence

- WALC training opportunities
- WDC – Chairs and Clerks supper
- WALC – agm

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- WDC- weekly planning lists
- WDC – 2 planning applications
- WDC- weekly updates and newsletters
- WCC – monthly briefing
- Rural Services Network
- Residents – state of road surface Birmingham Road
- Jan Matecki – land ownership Crimscote Square
- Councillor – report on South Warwick Council proposal
- WDC – New waste contractor
- WDC Green Space Team – Hatton Park Playground consultation
- Residents – Facebook page and Hatton Post
- Councillors – responses to planning application.

Hatton Parish Post; Although this was distributed late it was pleasing to see some residents clearing their overgrown vegetation. It was agreed the Clerk will write to one of the residents. It was agreed that as there was no real news there would be no edition of the Post this month.

Date of the next meeting 22nd November 8pm Hatton Village hall

the meeting concluded at 9.15pm

Action Log;

1	Internal Auditor	Clerk
2	Letter to AC Lloyd re Crimscote Sq	Clerk
3	Play Area Working Party to meet	Working Party
4	Lay wreath on Remembrance Sunday	ML
5	Letter to resident re hedgerow	Clerk
	Ongoing; VAS signs. Online banking, CIL monies	

HATTON PARISH COUNCIL

Minutes of Hatton Parish Council Meeting held at Hatton Village Hall on 22nd November 2021

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Brendon Asprey, Tony Burrows.

Katherine Skudra (Clerk)

Jan Matecki (WDC and WCC)

Alan Rhead (WDC)

No members of the public were present and apologies from Maggie Langford were accepted.

Open Forum there were no issues raised from residents but Brendon Asprey did report that a member of the public had raised again the questions of the lighting on Charingworth Drive

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and making contact with Morris Homes. It appears that some work was being carried out on the lights now.

It was also noted that some old temporary road signs both around the now occupied development at the corner in Hatton Green and the A46 diversions signs have not been cleared away. The Clerk will ask the developers and Highways to remove them ¹

The Council has received a request for Warwick District Council for suggestions for street names for the new development (H28), It was agreed that as the development is to be separate from Hatton Park carrying the village themed through to it is not necessary and it was agreed that taking the names of the wards from the old Central Hospital would be fitting. Local contacts and the County Records office might have the full detail and these can be passed to the Council.²

Declarations of Interests no new interests were declared

Minutes of the last meeting and matters arising. The draft minutes were approved as drawn and signed on each page by the Chairman.

The Chairman reported that he has attended a Chairs meeting hosted by WALC. He noted that many Councils have a number of Councillor vacancies and some are looking for a clerk. There was also mention of some grants available including grants for Public Funds work. WALC confirmed that hold a list of approved internal auditors who the Clerk can approach.³

From the log;

1	Internal Auditor	On the agenda
2	Letter to AC Lloyd re Crimscote Sq	Letter sent- no response
3	Play Area Working Party to meet	On the agenda
4	Lay wreath on Remembrance Sunday	ML
5	Letter to resident re hedgerow	Letter written re pathway up path Smiths Covert. It was noted that following the mention of overgrown hedges in the earlier Hatton Post some clearance has happened. Councillors to let Clerk know of any particular areas of overgrowth so other letters can be sent. ⁴
	Ongoing; VAS signs. Online banking, CIL monies	No more update on the VAS signs The Chairman is still in correspondence with Highways about traffic calming and parking issues and the use of Hatton Green CIL monies

Planning; The Council considered 3 applications;

- W/21/2040 – 1 Campden Close - no objections so a neutral response
- W/21/2044 – 1 Lower Farm - no objections so a neutral response
- W/21/2059 – 7 Admington Drive – no objections so a neutral response

It was also noted that there had been no further information regarding the Care Home development and no mention of it on the District Council portal.

Parish Council Website- Sue Hague reported that the council website has been hosted free through a Google platform since 2012 and was designed and formatted by her and another member of HPRA. Google have now made changes for the freely hosted sites and this, at the moment, has left the website not really fit for purpose. Sue Hague is going to look at what

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needs to be done and look at other options for website. Josh Moore and Brendon Asprey will also look what is available. A note will be put onto the website explaining that all details and documents can be obtained from the Clerk if not accessible through the site. Costs related to this work can come out of reserves and be precepted for in the following year if necessary.⁵

Hatton Park Play Area; There has been no further information from the Green Space team but there has been an offer of some rings and nets for the basketball hoop from a resident which has been passed on. Alan Rhead will contact the officer to ask about timescales and what work has been done, Sue Hague will provide him with the details so far. ⁶

Finance; the Chairman had circulated a briefing paper regarding the current finance showing how the budget has been spent this year and the accumulated reserves, including a build up of unaccounted for reserves, The new internal auditor, when appointed will be asked to review this and these reserves then allocated. The precept needs to be set at the January meeting. Councillors to consider whether the grants to organisations should be increased in value as they have not been changed for 4 years. This year's precept was £14200 and remained one of the lowest in the district. If the grants are not to be increased the precept could remain the same for 2021/22

The clerk will follow up the WALC list regarding the internal auditor and proceed with the online banking accounts.

Councillors approved the following payments;- £40 for Data Protection licence, Clerk's 50% salary - £1,685

Hatton Park Residents' Association update; Veronica Chapman reported that the bollards on the Village Hall carpark to prevent trespassers are now in place. The Hall will be decorated in the new year. There has again been some level of anti-social behaviour which has left the noticeboard damaged and trodden flowerbeds. Some of the youths involved have been spoken to and there has been discussion about the outside lighting.

Warwick District Council. Alan Rhead reported that the green waste collections will be suspending over the Christmas and New Year to ensure there are enough drivers available for the other collections. Christmas trees can be collected by some charities for a donation.

The Council are debating the South Warwickshire Council proposal on 13th December. There is a current joint venture being looked at with Heart of England Forrester regarding the planting of the 160,000 trees the District has committed to.

Alan Rhead also stated that HS2 have recently confirmed that they will hand over their construction 'hallways' to the councils for cycletracks once the construction of the railway is finished.

At the request of HPR Alan confirmed he will chase up the emptying of one of the dog poo bins which seems to have been missed and is overflowing.

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Warwickshire County Council; Jan Matecki reported that slots at the Council tips can now be booked online on the day and that the Fire and Rescue service are recruiting for retained fire fighters. It was also reported that the Councillors Grant Fund opens again in January.

Correspondence;

- **WDC** – weekly updates and press releases
- **WALC** – Climate Change presentations, AGM, training opportunities
- **WDC** – Riverside House consultation and planning
- **Residents** – offer of equipment for ball court, street lighting Charingworth Road, ground works and H28 issues. Concern was raised about the preservation of the hedgerows along Birmingham Road once the groundworks for H28 begin, There is a condition in the planning permission about this.
- **WDC**- new street names
- **Rural services** – bulletins
- **Bank** -statements
- **WCC communities** -be the voice of Warwickshire
- **WDC Planning** – 3 applications
- **Highways/WCC** – CIL monies Hatton Green
- **Invitation to Chair** to a meeting with other Chairs and Matt Western, MP. Regarding the Council merger.

Hatton Post; It was agreed to issue an edition before Christmas, especially as the website is not responsive at the moment.

Date of the next meeting – Monday 24th January 2022 at Hatton Village Hall

The meeting concluded at 9.41pm

1	Remove redundant road signage	Clerk
2	Ward names for street names	MB, SH, Clerk
3	Internal auditor	Clerk
4	Letters to residents re overgrown hedges	Councillors and clerk
5	Parish Council website	SH, JM, BA, Clerk
6	Playground	SH, AR

HATTON PARISH COUNCIL